

CHRIST CHURCH EPISCOPAL VESTRY AGENDA

April 2, 2020

I. <u>CALL TO ORDER</u> . Call to order, declare quorum, waive notice of mtg. (And getting everyone set up since this is our 1 st Zoom Vestry meeting)	5:30 – 5:40
II. <u>OPENING PRAYER & DEVOTIONAL</u> . See Appendix A . Rachel Lamar	5:40 – 5:42
III. <u>CONSENT AGENDA APPROVAL</u> . See Appendix C for list of items. (5 min)	5:42 – 5:47
IV. <u>OLD BUSINESS</u> .	
V. <u>NEW BUSINESS</u> .	
a. Virtual Vestry Meetings – 1 st & 3 rd Thursdays 5:30pm OK? (3 min)	5:47 – 5:50
b. Approve 2019 Parochial Report. Appendix C-6. (3 min)	5:50 – 5:53
VI. <u>OTHER BUSINESS</u> .	
a. Committee Chair Reports & discussion: Vestry Liaisons Ray & Laura (15 min)	5:53 – 6:08
b. Virtual Christ Church: To-date plans & ideas to enhance/grow. Show if possible (17 min)	6:08 – 6:25
c. Holy Week Virtual Worship Schedule – Father Bodie (5 min)	6:25 – 6:30
d. New Adult Ed Calendar & “Virtual Adult Ed Room” (Thanks, Father Bodie) - Appendix V	6:30 – 6:35
e. Things we can accomplish in the church building while it’s empty – Ray Barney (10 min)	6:35 – 6:45
VII. <u>FUTURE NEW BUSINESS AGENDA</u> .	
a. Finance Report: Status of pledges & thoughts on replacing Sunday plate offerings – James	6:45 – 6:48
b. Updating Required (“My, how fast things changed.”): 2020 Vestry Meeting calendar. FYI only (Appendix Y .)	
c. Search Committee update at a May Vestry meeting. FYI.	
VIII. <u>COMMITMENTS FOR NEXT MEETING</u> . (1 min)	
IX. <u>CONTINUOUS IMPROVEMENT SUGGESTIONS</u> . Appendix Z – email suggestions	
X. <u>CLOSING PRAYER</u> . See Appendix A .	6:48 – 6:49
XI. <u>ADJOURNMENT</u> (and Date/Time/Place next mtg)	6:49 – 6:50

“Meeting After the Meeting” NOTES (Time-saver idea).

APPENDIX A
Opening & Closing Prayers

For a Vestry Meeting

Almighty and everliving God, source of wisdom and understanding, be present with those who take counsel in this Vestry meeting for the renewal and mission of your Church. Teach us in all things to seek first your honor and glory. Guide us to perceive what is right and grant us both the courage to pursue it and the grace to accomplish it; through Jesus Christ our Lord. *Amen.*

(BCP, 818)

For Guidance.

Direct us, O Lord, in all our doings with *thy* most gracious favor, and further us with *thy* continual help; that in all our works begun, continued, and ended in *thee*, we may glorify *thy* holy Name, and finally, by thy mercy, obtain everlasting life; through Jesus Christ our Lord. *Amen.*

(BCP, 832)

For Guidance.

O God, by whom the meek are guided in judgment, and light riseth up in darkness for the godly: Grant us, in all our doubts and uncertainties, the grace to ask what thou wouldest have us to do, that the Spirit of wisdom may save us from all false choices, and that in thy light we may see light, and in thy straight path may not stumble; through Jesus Christ our Lord. *Amen.*

(BCP, 832)

For Search for a New Rector

Almighty God, giver of every good gift: Look graciously on your Church, and so guide the minds of those who shall choose a rector for Christ Church, that we may receive a faithful pastor, who will care for your people and equip us for our ministries; through Jesus Christ our Lord. *Amen.*

BCP, 818)

For Recovery from Sickness

O God, the strength of the weak and the comfort of sufferers: Mercifully accept our prayers, and grant to your servant _____ the help of your power, that their sickness may be turned into health, and our sorrow into joy; through Jesus Christ our Lord. *Amen.* *(BCP, 458)*

APPENDIX B

- a. Key points.
 1. Rule #1. Differences of opinion are to be valued. Diversity of thought & opinion is our strength Repression of differing ideas is our Achilles' Heel.
 2. Rule #2. Do your part to make everyone feel safe to express a differing opinion.
 3. Rule #3. Therefore, it's OK if we have a 5-4 vote. That's why we have an odd number of people on the Vestry.
 4. Rule #4. Stick to the 7-Step Process.
 5. Words are important. Use "I MOVE", I move to AMEND"

- b. Voting 7-Step Process. The section below will appear in each Agenda as a reminder.
 1. Get proposal on the agenda one week in advance.
 2. MOTION.
 3. SECOND.
 4. DISCUSSION.
 5. AMENDMENT(S), MOTION TO REFER, MOTION TO POSTPONE (time period or "indefinitely").
 6. CALL FOR THE QUESTION.
 7. VOTING.

MOTION Template. Consider what, who, where, when, by when deadline, budget maximum, must be approved by. E.g. "I move that Vestry compensation increase 20% beginning January 1" or "I move that Christ Church accept Hamilton County's request to rent the upstairs of the Canterbury building for the month of February 2021 for \$5000."

APPENDIX C
Consent Agenda Items

(Unless otherwise noted, the Consent Agenda can be found on the “Vestry Work Board”, “Upcoming Meetings” Folder)

1. Interim Rector Report
2. Senior Warden Report
3. Junior Warden Report
4. Treasurer Report
5. Last Month’s Minutes
6. 2019 Parochial Report

Process: The Consent Agenda

1. Members review the Consent Agenda in advance of the Vestry meeting on the website “Vestry Work Board”, “Upcoming Meeting Info” folder (unless otherwise advised). The Consent Agenda will not be printed or emailed unless requested.
2. At the Vestry meeting, the Senior Warden asks:
 - a. “Are there any items in the Consent Agenda that anyone would like to move to Old Business, New Business, or Other Business?” Then, subsequently decide the proper disposition of the request.
 - b. After all requests have been made, the Senior Warden states, “The Consent Agenda is hereby approved without objection. Are there any objections?” If none, the Consent Agenda stands approved.

APPENDIX C-I

Rector's Report to the Vestry March 2020

From time to time Mother Betty Latham comments to me on the increased attendance at the Sunday Sung Mass and the fact that she notices that people who visit often return at least once and often more than once. This is good news. We are doing something on Sunday morning that attracts and retains people who are searching for spiritual refreshment and nurture.

It is imperative that Christ Church attracts and retains more people. This is so because Jesus sends the Church (you and me) into a world that needs salvation. By salvation I mean restoration to health, to a healthy sense of who we are as created in God's image, to healthy understandings of God, and to a healthy relationship to other people and the broken and suffering world we all inhabit. The word "Salvation" comes to us from the Latin word for health.

As I have often said from the pulpit we are not here to make other people think and behave as we want them to. We are here to think and behave in a way that points to the steadfast, faithful love God has for all of creation. Our life together as the Church and particularly our liturgical life is intended to open a window into heaven, the place where we fully experience God's presence and love without the distractions of our fleeting concerns.

So, what about the necessary growth of Christ Church Parish? Some thoughts I have come to in prayer for the parish are:

- We trust that God is sending people to us.
- We accept and embrace the idea of "Attraction rather than Persuasion".
- We embrace the identity of a "Destination Church" - after all, we are the only Anglo-Catholic parish in Southeast Tennessee/North Georgia.
- We continue to offer public worship and the style of worship and music we have inherited from our past and we offer it as the praise of which God is worthy and the very best we can do - in other words, we embrace our Anglo-Catholic identity as a gift we offer to God and to a world that needs beauty.
- We commit to having all expressions of our life and ministry together as deriving from our experience of God's love in our corporate worship.

I hope that these principles will inform all aspects of our life, especially in the area of parish growth.

Attraction rather than persuasion is especially important in a larger culture that embraces the methods that are often heavily rooted in persuasion.

I also want to particularly encourage the notion of Christ Church as a *destination church*. Maybe this is because for the past 20+ years I have worked in such parishes and they definitely attract

rather than persuade, and they are attractive to people who want an emotional experience that is also rational.

Traditional Christianity - the spirituality and practice of the Ancient Churches that includes Anglican/Episcopalian - is both rational and transcendent, and that is the unique gift we can and do offer. The emphasis on orderly, dignified, beautiful liturgy and music is rational without being didactic. This is not the usual case in the Southeast, and it is a gift we have been given to share.

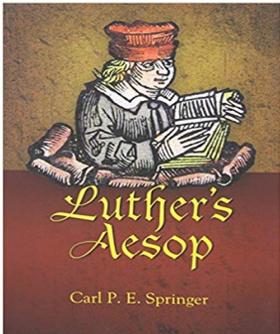
As Christ Church continues to enhance the sacred liturgy and music of the parish, I believe we will find ourselves growing both in numbers and witness.

I look forward to discussing these ideas with you in the Vestry meetings over the next few months as something important to the future of the parish in calling a new rector.

APPENDIX C-2
Senior Warden's Report to the Vestry, April 2, 2020

Important work to continue – the Growth Committee hosted its inaugural meeting on March 11 and look forward to their important work, even during these socially distancing times. The Vestry will have an important role in supporting this ministry, particularly in implementing recommendations to convert first time visitors to committed members (and even virtual initially).

Our Adult Ed program (Appendix V) expanded with the addition of our own Carl Springer, PhD, UTC Suntrust Chair of the Humanities, offering a program throughout the Easter season on “Martin Luther & the Continental Reformation”; Dr. Springer has committed much of his life studying Martin Luther and has written one book on Martin Luther and working on another. His first, *Luther's Aesop*, is available on Amazon; click on hyperlink below to check it out. Other upcoming Adult Ed sessions include our own Oren Whightsel, PhD, UTC Associate Lecturer, will lead us in discussion of the contemporary issue “Christian Belief, Practice, & Thought in an Age of Redefined Identity”, next up “What it means to be an Episcopalian” by Joel King, followed by a TBD social issues session led by Phil Johnson, and throughout Advent, Sewanee School of Theology Asst Professor Ken Miller will enlighten us about music history, theory, and appreciation. Thanks so much to Father Bodie for his leadership in this vital area, not only for us, but for assisting the Growth Committee by providing attractive Adult Ed offerings to potential new members.



Hyperlink to Carl's *Luther's Aesop* - https://www.amazon.com/Luthers-Aesop-Early-Modern-Studies/dp/1612480004/ref=sr_1_3?keywords=carl+springer&qid=1583587974&sr=8-3)

APPENDIX C-3
Junior Warden's Report to the Vestry, March 2020

February continued the accounting transition with Scott and me meeting multiple times to finalize the chart of accounts that will shape our financial statements. This process is near completion. Following its finalization, we will layer in the current year activity with the expectation that complete financials (income statement and balance sheet) for the general fund, all designated funds, and our endowment accounts will be available in one report. We have also transitioned the stewardship and receiving activity to the treasurer and parish administrator and have begun using the online purchase order and check request forms approved in the accounting change.

For buildings and grounds, the Canterbury building received a new roof laid by the Atlas Roofing company at a total cost of \$11,500. The documentation includes the appropriate warranties. Nancy Poston continues to coordinate with our resident handyman, Dave Perry, to address minor repair issues as they arise, the primary one being ponding in the women's restroom in Fox Hall caused by a hole in a second-floor window. We are also working through an issue of basement flooding caused by an irrigation line being runs through a window. Both leaks should be corrected shortly.

Respectfully submitted,
James Hawkins

APPENDIX C-4
Treasurer's Report to the Vestry, March 2020

APPENDIX C-5
Minutes February 16, 2020

February 16, 2020

I. CALL TO ORDER.

- a. Present were: The Rev. Park Bodie, Interim Rector; Laura Eichenberger; Rachel Lamar; Rebecca Smith; Seth Sizer; Ray Barney; Barbara Arthur; Junior Warden James Hawkins; and Senior Warden Chip Caldwell. Also, in attendance were Brian J. Henry, Parish Administrator; Rachel's spouse; and Catherine Ballinger, Seminarian. Joel King at 12:09PM.
- b. Upon declaration that a quorum was in attendance and upon waiver of notice, the meeting was called to order at 12PM.

II. OPENING PRAYER & DEVOTIONAL. Seth Sizer

- III. CONSENT AGENDA APPROVAL.** The Senior Warden opened the Consent Agenda (Appendix C) and solicited requests to move any items to Old Business, New Business, or Other Business. Hearing none, the Consent Agenda was approved without objection.

IV. OLD BUSINESS.

- a. Special Accounting/Bookkeeping Recommendations – James Hawkins (chartered at Dec mtg) (Appendix D). Upon motion and second, the motion was passed without objection. Discussion included strong support for checking in on how the process is working in the May agenda.
- b. Parochial Report Approval.

V. NEW BUSINESS.

- a. Charter Music Committee – James Hawkins (Appendix E). Upon motion and second, motion was passed without objection.
- b. Parochial Report. Motion was made to defer until next month's meeting until the report was complete; upon a second, motion was passed without objection.

VI. OTHER BUSINESS.

- a. Note: May meeting moved to May 31. April meeting moved to May 3rd.
- b. Confirm your Hospitality "Vestry of the Day" (VOD) rotation: -- Appendix X
- c. June-July - Thursday Joint Canterbury Board-CC Vestry information meeting

VII. FUTURE NEW BUSINESS AGENDA.

- a. 2020 Vestry Meeting calendar. FYI only (Appendix Y.)
 - b. Search Committee update at May 3rd Vestry meeting. FYI.
- c. "Green Church, Green Community" – To Be or Not To Be & Next Steps

VIII. COMMITMENTS FOR NEXT MEETING.

- a. No other commitments were made during this meeting.

IX. CONTINUOUS IMPROVEMENT SUGGESTIONS. "Improvements" cards were distributed.

X. CLOSING PRAYER. Seth Sizer.

XI. ADJOURNMENT Motion made to adjourn, upon second, motion passed to adjourn at 1:09PM.

Respectfully Submitted,
Brian J. Henry

APPENDIX C-6 2019 Parochial Report

**THE 2019 REPORT OF EPISCOPAL CONGREGATIONS AND MISSIONS
ACCORDING TO CANONS I.6, I.7, AND I.17
(OTHERWISE KNOWN AS THE PAROCHIAL REPORT)**



Name of Congregation Christ Church		Diocese East Tennessee	
Street Address 1 663 Douglas Street		City Chattanooga	State TN
Street Address 2		Zip + 4 37403+2015	County Hamilton
Mailing Address 1 663 Douglas Street		Mailing City Chattanooga	State TN
Mailing Address 2		Zip + 4 37403+2015	Phone # 423 266-4263
Federal Tax ID # 62-1068234	Email Address christchurchchattanooga@gmail.com	Congregation's Web Address http://christchurchchattanooga.org	

Report Preparation

Page 2. Prepared by: Park Bodie	Daytime Phone: 423 266-4263	Email Address: frpark.christchurchchattanooga@gmail.com
Page 3. Prepared by: James F. Hawkins	Daytime Phone: 404 358-3836	Email Address: james.f.hawkins@gmail.com

Certification by the Clerk of the Vestry

Certified by (Print or type name) Chip Caldwell		Date
Signature 		2/25/2020

Certification by the Treasurer/Financial Vestry Officer

Certified by (Print or type name) James F. Hawkins		Date
Signature 		2/21/2020

Certification by the Rector/Vicar/Priest-in-Charge

Certified by (Print or type name) Park Bodie		Email Address frpark@christchurchchattanooga.com	Daytime phone 423 266-4263
Signature 		Date 2/23/2020	

Vestry Approval

Indicate the date that your 2019 Parochial Report was approved by the vestry or Bishop's Committee (Canon I.6.1)	Date
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Reports are due to your diocese by March 1, 2020 and to the General Convention Office by May 1, 2020 To file online visit: <https://reports.dfms.org>

Membership, Attendance and Services of the Reporting Congregation

Using Last Year's Report: *Using the 2018 Parochial report, record the Number of Baptized Members Reported as of December 31, 2018. (See your 2018 Parochial Report, Box M18)*

Active Baptized Members of the Reported Congregation Reported Last Year

Members Reported Last Year = M18

Using the Register of Church Membership and Rites:

During the Report Year	1. Increases during year: <i>All members added to the baptized members section of the congregation's Membership Register during 2019 by: baptism, confirmation/reception, or transfer; and those persons restored from inactive status, or not counted in last year's membership count.</i>	Total Increases = 1. <input type="text" value="2"/>
Increases in Membership		
Decreases in Membership	2. Decreases during year: <i>All active baptized members lost by death, transferred to another congregation, removed to inactive status in the Register of Church Membership and Rites, removed for other reasons, or not removed from last year's membership count.</i>	Total Decreases = 2. <input type="text" value="0"/>
Active Baptized Members of the Reporting Congregation at Year-End	M19. <i>Add the increases entered in box 1 to Box M18. Then subtract the decreases entered in box 2 for the total active membership as of December 31, 2019</i>	Total Active Baptized Members (end of report year) = M19 <input type="text" value="172"/>
Communicants in Good Standing of the Reporting Congregation	Communications in good standing: <i>Baptized members of the reporting congregation who "have received Holy Communion at least three times during the preceding year" and are faithful "in corporate worship, unless for good cause prevented," and "in working, praying, and giving for the spread of the Kingdom of God."</i>	
Youth Communicants in Good Standing	3. Adult communicants in good standing (age 16 and over) =	3. <input type="text" value="161"/>
	4. Youth communicants in good standing (under age 16) =	4. <input type="text" value="11"/>
	5. Total communicants in good Standing (sum of 3 and 4) =	5. <input type="text" value="172"/>
Others Active	6. Others who are active who baptisms are not recorded in the Membership Register, or in another Episcopal congregation. Others =	6. <input type="text" value="12"/>

Using the Service Register:

Average Sunday Attendance for 2019	7. Sunday (& Saturday Evening) Attendance Divide total attendance by the total number of Sundays when services were held.	Average Sunday Attendance= 7. <input type="text" value="72"/>
Weekday Attendance in Congregations without Sunday Attendance	8. Average Principal Worship Service Attendance on a Weekday (for congregations <u>without</u> Sunday or Saturday evening services) =	8. <input type="text"/>
Easter Attendance in 2019	9. Easter Sunday Attendance (9)	<input type="text" value="159"/>

Sacraments & Services:

Number of Holy Eucharists Celebrated During 2019	10. Total Sunday & Saturday Evening Eucharists (10)	<input type="text" value="104"/>
	11. Total Weekday Eucharists (11)	<input type="text" value="21"/>
	12. Total Private Eucharists (12)	<input type="text" value="49"/>
Daily Offices and Other Services Held During 2019	13. Daily Offices on Sunday or Saturday Evening (13)	<input type="text" value="0"/>
	14. Daily Offices Held on Weekdays (14)	<input type="text" value="39"/>
	15. Marriages Conducted in 2019 (15)	<input type="text" value="3"/>
	16. Burials Conducted in 2019 (16)	<input type="text"/>

Using the Register of Church Membership and Rites:

Baptisms in 2019	17. Baptisms 16 years and older (17)	<input type="text" value="1"/>
	18. Baptisms under 16 years of age (18)	<input type="text" value="0"/>
Confirmation in 2019	19. Confirmations 16 years and older (19)	<input type="text" value="0"/>
	20. Confirmations under 16 years of age (20)	<input type="text" value="0"/>
Received in 2019	21. Received by a Bishop (21)	<input type="text" value="1"/>

Education

Children and Youth	22. Total Church School enrolled in 2019 (22)	<input type="text" value="5"/>
Adult Education in 2019	23. Regular Sunday or weekday adult education programs held? Yes <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
	24. Number of adults engaged in religious education or spiritual formation ¹²	<input type="text" value="12"/>

Languages in which Worship is conducted:

25. English Spanish French Other

Reports are due to your diocese by March 1, 2020 and to the General Convention Office by May 1, 2020 To file online visit: <https://reports.dims.org>

City
26. Other (please list)

Diocese

Stewardship and Financial Information of the Reporting Congregation

Giving Information for 2019:

Number of Pledges	1.	Number of confirmed pledges for 2019 report year	(1)	46
Total \$ Pledged	2.	Total dollar amount pledged for 2019 report year	(2)	\$ 104,459

Report of Revenues and Expenses for 2019:

Operating Revenues	3.	Plate offerings, pledge payments & regular support	(3)	122,064
	4.	Money from investments used for operations in 2019	(4)	
	5.	Other operating income, including unrestricted gifts & restricted gifts used for operations & contributions from congregation's organizations	(5)	2,300
	6.	Unrestricted bequests used for operations	(6)	43,083
	Subtotal Normal Operating Income (3+4+5+6) = A			167,447
	7.	Assistance from diocese for operating budget	(7)	

Total Operating Revenues (A + 7) = B 167,447

Non-Operating Revenues	8.	Capital funds, gifts & additions	(8)	70,680
	9.	Additions to endowment & other investment funds	(9)	52,608
	10.	Contributions & grants for congregation-based outreach & mission programs	(10)	
	11.	Funds for transmittal to other organizations	(11)	

Subtotal Non-Operating Revenues (8+9+10+11) = C 123,288

Total All Revenues (B+C) = D 290,735

Operating Expenses	12.	To diocese for assessment, appointment, or fair share	(12)	20,525
	13.	Outreach from operating budget	(13)	5,820
	14.	All other operating expenses	(14)	141,102

Subtotal Operating Expenses (12+13+14) = E 167,447

Non-Operating Expenses	15.	Major improvements & capital expenditures	(15)	132,000
	16.	Expenses for congregation's outreach & mission	(16)	
	17.	Funds contributed to Episcopal seminaries	(17)	1,000
	18.	Funds sent to other organizations	(18)	

Subtotal Non-Operating Expenses (15+16+17+18) = F 133,000

Total All Expenses (E+F) = G 300,447

At Year-End:

As of December 31, 2019	19.	Total cash in all checking & savings accounts	(19)	159,846
	20.	Total investments at market value (not including cash reported in line 19)	(20)	485,223

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Congregation

City

Diocese

Priest(s) Serving this Congregation

Last name of Rector, Vicar, Dean, Priest-in-charge or Interim Bodie	First Name Park	Middle Name McDermitt
Title of position Interim Rector	Year ordained (priest) 1987	Diocese of canonical residence New York
Employment status at this congregation: <input type="checkbox"/> Full time <input checked="" type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation: 2019	Church pension status: <input type="checkbox"/> Active <input checked="" type="checkbox"/> Retiree <input type="checkbox"/> Non-active
Name of other congregation(s) currently served by this priest n/a		

Last name of associate priest, assistant priest or curate	First Name	Middle Name
Title of position	Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church pension status: <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate priest, assistant priest or curate	First Name	Middle Name
Title of position	Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church pension status: <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate priest, assistant priest or curate	First Name	Middle Name
Title of position	Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church pension status: <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

If you have more than 4 priests who serve this congregation on a regular basis, complete this form online (where additional blanks will be generated) or attach a page to this paper form.

If you have no resident priest at present, who leads Sunday worship services? (Check all that apply)

- Supply Priest(s) Deacon Lay worship leader Other: _____ (e.g. lay vicar)
- A long-term supply priest _____ (Give full name of long-term supply)

Deacon(s) Serving this Congregation

Last name of Deacon #1	First Name	Middle Name
<input type="checkbox"/> Deacon (vocational) <input type="checkbox"/> Transitional Deacon	Year ordained (priest)	

Last name of Deacon #1	First Name	Middle Name
<input type="checkbox"/> Deacon (vocational) <input type="checkbox"/> Transitional Deacon	Year ordained (priest)	

Name(s) of other congregation(s) currently served by these priests (if any)

Explanation of Unique or Unusual Clergy Situation

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Outreach Ministries and Volunteer Activity of this Congregation

Using the check boxes below, did your congregation provide any of the following community service or outreach ministries during 2019?

If yes, were few volunteers involved in the ministry, or were a larger number of your members involved?

Please also estimate in the space provided approximately how many people were helped or served **each month** by ministry:

	No	Yes		
		Few volunteers involved	Many volunteers involved	Estimated number of people served
1. Food pantry, soup kitchen or meal projects	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10
2. Sustainable food garden/cooperative (such as "Farm to Tray")	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. Cash, vouchers or help with rent/utilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	12
4. Day care, pre-school, before or after-school programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5. Tutoring or literacy programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Health programs (parish nurse, clinics, health education, etc.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Community organizing, organized social issue advocacy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8. Job placement, job training, employment counseling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Building projects (such as Habitat for Humanity)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. Support groups (bereavement, divorce, job loss, 12-step, etc.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11. Programs for the elderly and homebound persons	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. Clothes closet, thrift store	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13. Homeless or no-freeze shelter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. Overseas sponsorships, microloans, Heifer Project, Haiti relief	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. Other, not listed:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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APPENDIX V
Adult Christian Ed Calendar

3.29.2020 update – subject to date changes as COVID-19 complications evolve.

Goal: To offer a Adult Education experience that attracts Christ Church enthusiasts, as well as, attract the community in a collaborative effort with the Growth Committee to increase the number of “1st Time Visitors”. (Consider web broadcast & social media library.)

Sunday	Topic
4/19 - 5/3 (2 nd -4 th Sundays of Easter)	<p>“Martin Luther and the Continental Reformation”</p> <ul style="list-style-type: none"> • Carl Springer, PhD, UTC Suntrust Chair of Excellence in the Humanities, Modern & Classical Languages & Literature <p>About Dr. Springer - https://www.utc.edu/modern-classical-languages-literatures/profiles/faculty/Int321.php</p>
5/10 - 5/31 (5 th Sunday of Easter – Day of Pentecost)	<p>“What it means to be an Episcopalian”</p> <ul style="list-style-type: none"> • Joel King
6/7 – 8/30	Summer Break
9/6 – 9/27	<p>“Christian Belief, Practice, & Thought in an Age of Redefined Identity”</p> <ul style="list-style-type: none"> • Oren Whightsel, PhD, Assoc Lecturer, UTC <p>About Dr. Whightsel https://www.utc.edu/english/profiles/lecturers/abc124.php</p>
10/4 – 10/25	<p>Social Issue TBD</p> <ul style="list-style-type: none"> • Phil Johnson
11/1 – 12/29 (All Saint’s Day – 4 th Sunday of Advent)	<p>“Church Music: History and Other Cool Things”</p> <ul style="list-style-type: none"> • Kenneth Miller, DMA, Asst Professor, Sewanee School of Theology <p>About Ken Miller - https://theology.sewanee.edu/faculty-staff/faculty/</p>
TBD	<p>Topic TBD</p> <ul style="list-style-type: none"> • Right Reverend Neil Alexander, PhD, Dean, Sewanee School of Theology, Professor of Theology & Liturgy, & the Charles Todd Quintard Professor of Theology (invited) <p>About Rev Alexander - https://theology.sewanee.edu/faculty-staff/faculty/</p>

APPENDIX Y
Vestry Agenda Calendar

Agenda Item
<p>1. <u>December 2019</u></p> <p>a. APPROVED – Charter Accounting & Bookkeeping Procedures Improvement Fin (IAW Bylaws Article VII, Section 2). Final report due – Feb meeting.</p>
<p>2. <u>January 2020</u> Vestry Retreat, Debose Conference Center, Monteagle.</p> <p>a. Vestry Retreat – “Feed My Sheep” Strategic Planning Workshop</p> <p>b. Complete - 2020 Voluntary Commitment to the Diocese Form (\$20,525 in 2019)</p> <p>c. APPROVED - Charter 10-yr Building Risks & Improvements Task Force (VII,2). Final report due - July meeting.</p> <p>d. Discussed advisability of a “Green Church, Green Community” strategy</p>
<p>3. <u>February 2020</u> – Vestry Retreat, Debose Conference Center, Monteagle.</p> <p>a. Vestry Retreat – “Feed My Sheep” Strategic Planning Workshop</p> <p>b. APPROVED – Accounting/Bookkeeping</p> <p>c. APPROVED - Charter Growth Committee (VII,2)</p> <p>d. APPROVED - Charter Music Committee (VII,2)</p> <p>e. APPROVED Accounting & Bookkeeping Procedures (VII,2) (IAW 12/19/19 Charter). Effectiveness review – May meeting</p>
<p>4. <u>April 2, 2020</u></p> <p>a. Adult Ed. New offerings: “Martin Luther & the Continental Reformation (Carl Springer, PhD, UTC SunTrust Chair of Excellence in the Humanities, Modern & Classical Languages & Literature); “What it means to be an Episcopalian” (Joel King); “Christian Belief, Practice, & Thought in an Age of Redefined Gender” (Oren Whightsel, PhD)</p> <p>b. APPROVED 2020 Parochial Report</p>
<p>5. <u>April 16, 2020</u></p> <p>a. Finance Report – Status of pledge & plate offerings vs. budget (James)</p>
<p>6. <u>May 7, 2020</u></p> <p>a. New Rector Search Update (Michael Thompson, Chair)</p> <p>b. Review effectiveness of new Accounting & Bookkeeping Processes (per Feb meeting)</p>
<p>7. <u>May 21, 2020</u></p> <p>a. TBD</p>
<p>8. <u>July 2020</u></p> <p>a. TBD</p>
<p>9. <u>August 2020</u></p> <p>a.</p>
<p>10. <u>September 2020</u></p> <p>a. TBD</p>
<p>11. <u>October 2020</u></p> <p>a. 2021 Budget Prep – 1st Review (Liaisons meet with Chairs)</p>

b. Appoint Nominating Committee (IAW Bylaws, Article VII, Section 2 b)

12. November 2020

- a. Finance Committee conducts Approved Vendor List in prep for their Nov review.)
- b. 2021 Budget Prep – 2nd Review
- c. Annual Meeting Agenda Review & Prep

13. December 2020

- a. 2021 Budget Prep – APPROVE
- b. Annual Meeting
- c. New Vestry Member Orientation
- d. Appoint 2021 Diocese Convention delegates
- e. January 2021 Vestry Retreat Planning

14. January 2021 – Vestry Retreat (subject to new SW approval)

- a. Committee Chair Mission & 2021 Plans Overview – 2nd Thurs – prior to Vestry Retreat

15. To Be Scheduled

- a. “Green Church, Green Community” – To be or Not to Be?
- b. Bishop Cole annual visit planning
- c. Joint Canterbury Board-CC Vestry information meeting (Troy Eichenberger & Rev. Lou Parsons)? (Last held July 2019)
- d. Reduce Vestry size to 7 or 5? (Good idea/ Bad idea) (See Aug 2019 Vestry Minutes.)
- e. “All You Can Be” Committee Mission Review – Parish Life – Feb 2021
- f. “All You Can Be” Committee Mission Review – Growth – May 2021

APPENDIX Z
Meeting Evaluation

Vestry Meeting Guidelines 90-Minute Time-Saving Format	Rating (1-5)	Suggestions
1. Never assume underlying motives; ask.		
2. Follow 7-Step Voting process, including all agenda items submitted one week in advance		
3. Prepare for the meeting in advance; read all Consent Agenda items in advance		
4. Avoid non-agenda item discussion. Stick to the agenda topics. Replace "I would like to bring up a topic" with one-week in advance preparation with the Senior Warden.		
5. Time limits of agenda items maintained. If allotted time expires, a MOTION to defer to next meeting is approved.		
6. Other		

What did you like about this month's meeting?

What improvements do you recommend?