

# CHRIST CHURCH EPISCOPAL VESTRY MINUTES

August 27th, 2020

## **01. CALL TO ORDER.**

- a. Present were: Barbara Arthur; Rebecca Smith; Seth Sizer; Charlotte Boatwright; Joel King; Ray Barney; Laura Eichenberger; Rachel Lamar; and Chip Caldwell, Senior Warden. Also in attendance was Michelle Bolt, Canon to the Ordinary; Wynne Caffey-Knight, Rule 31 Mediator appointed by the Diocese; Jim Hatley, Treasurer; and Brian J. Henry, Parish Admin.
- b. Upon declaration that a quorum was in attendance, the Zoom meeting was called to order at 5:01PM

## **02. OPENING PRAYER & DEVOTIONAL.** Canon Michelle Bolt.

**03. CONSENT AGENDA APPROVAL.** The Senior Warden opened the Consent Agenda and solicited requests to move any items to Old Business, New Business, or Other Business. Hearing none, the Consent Agenda was approved without objection.

## **04. OLD BUSINESS.**

- a. EXECUTIVE SESSION – Wynne Caffey-Knight & Canon Michelle Bolt

## **05. NEW BUSINESS.**

- a. New Rector Search update – MOTION – salary to increase CPI annually
  - I. Motion was made to annually adjust the Priest-In-Charge's compensation by the CPI. After a second, motion passed unanimously.
- b. Development Goals for Priest-In-Charge – Canon Bolt (See Appendix)
  - I. Canon Michelle presented goals distilled from the survey results from the vestry and from Wynne's input and observations. It was decided Sunday at 5 PM the Vestry would meet again to accept or amend the goals presented.

## **06. OTHER BUSINESS.**

- a. None.

## **07. FUTURE NEW BUSINESS AGENDA**

- a. 2020 Vestry Meeting calendar. FYI only
- b. Plan for Annual Meeting in light of COVID-19

- c. Empanel 2021 Nominating Committee so that Vestry can approve by Nov 4
- d. New eDirectory, eGiving System: Vestry first – Brian to demo
- e. Ideas for Stewardship Campaign & Pledge Card system in light of COVID-19
- f. Prep for Bishop visit on Sunday Oct 11.
- g. “Return to In-Person Worship” Safety Guidelines, 1st Draft.
- h. 2021 Budget Prep – accelerate timeline to approve no later than Nov meeting.

**08. CLOSING PRAYER.** Canon Michelle Bolt.

**09. ADJOURNMENT.** Meeting adjourned at 6:33 PM. Next meeting will be August 30th, 2020 at 5 PM.

Respectfully Submitted,  
Brian J. Henry

## APPENDIX

### 2020-2023 DEVELOPMENTAL GOALS DRAFT

Christ Church, Chattanooga

Identity and Structure

Communication and Conflict

Connection

#### IDENTITY and STRUCTURE

- Explore and examine our Anglo-Catholic Identity to understand the breadth of what it means in historic and present contexts, including the importance of the dual values of worship and mission and how they are connected in the present moment
- Refine and articulate the congregation’s particular identity, what it dreams of becoming and accomplishing as the body of Christ in this context.
- Creatively renew and revive ministry particular to your unique geographic context through healthy collaboration and mutual support with Project Canterbury.
- Study Episcopal polity and governance and ensure that the parish is operating within those bounds, including a robust understanding of how authority is properly shared within our tradition.

- Clarify our parish operational structure for ministry and leadership, including developing a job descriptions for all parish leaders, including what is expected from each role, the responsibilities, accountabilities, and boundaries of each.
- Redefine and manage shifts in leadership roles that have evolved through transition or necessity.

### COMMUNICATION and CONFLICT

- Develop and implement a routine plan for clear parish communication with regards to priorities, ministry initiatives, and decision making.
- Create and maintain a mechanism for vestry to communicate to the parish, including regular participation in a cycle of Mutual Ministry Review and reporting progress to the parish.
- Define healthy patterns for communicating, especially with regards to disagreements, and hold one another accountable to these patterns, with special attention to addressing a cyclical pattern of resignation and return.
- Discern and identify three key goals for the parish community to be implemented during the three year priest-in-charge period. How will both the discernment of these goals and the goals themselves be communicated to the parish? How will the goals be used to focus vestry decision-making?
- With the continued guidance of the diocesan mediation team, address unresolved conflicts and issues.

### CONNECTIONS

- Develop deep ties of mutual collaboration and possibility between Christ Church and Project Canterbury as both identify their mission and ministry in the local context.
- Evaluate the established parish connections of accumulated relationships with outside ministries and exercising healthy patterns of communication and shared authority, determining which best serve the shared vision of the parish and which have run their course.
- Strengthen relationships within the Episcopal Church across East Tennessee, participating in collegial peer learning opportunities, active participation in diocesan continuing education offerings and gatherings such as convention, and maintaining a healthy relationship with the office of the Bishop.
- Develop a community covenant which addresses behaviors and practices that will establish expected norms for a community life that can positively support the relationship work with a new priest.