

CHRIST CHURCH VESTRY MINUTES

February 21st, 2021

01. Call to Order & Quorum.

- a. Present were: Barbara Arthur; Mark Reneau; Troy Eichenberger; Rachel Lamar; Chip Caldwell; Rebecca Smith; Ray Barney, Junior Warden; Charlotte Boatwright, Senior Warden; and Fr. Will Levanway, Priest in Charge. Also in attendance was Brian J. Henry, Parish Admin.
- b. Absent: Seth Sizer.
- c. Upon declaration that a quorum was in attendance, the Zoom meeting was called to order at 12:18 PM

02. Opening Prayer & Devotion. Fr. Will Levanway.

03. Review Shared Leadership Form.

04. Accept Previous Minutes.

- a. It was noted that the recording of the January meeting did not work, so the minutes are slim and from memory. Any additions or modifications were solicited. After a motion and second, the minutes from the January meeting were accepted unanimously.

05. Committee Reports.

a. Finance Committee Report - Chip Caldwell, Chair:

1. Paycheck Protection Program, Round Two: We are eligible, for an estimated \$30,000-\$50,000. The finance committee recommends the vestry pursue this, with one FC member dissenting and proposing we should just pull from our reserves. **A motion was made to proceed with applying for the PPP loan**, and after a second, discussion was opened.
 - Ray asked if we would be in a dire situation if we didn't apply for this. Chip assured her that we have enough reserves to cover our deficit and we would be fine, but that we would burn through our reserves quickly if this keeps up year to year.
 - Charlotte Boatwright noted that we will likely have deficits for the next couple of years, so we do need to be thinking long-term in regards to the impact on our reserves.
 - Troy asked if this is still intended to be forgiven, to which Chip explained that it was, that if we meet the criteria it will be converted to a grant.
 - Ray was concerned an organization less fortunate might miss out if we take this. Chip reassured everyone that there was plenty enough money and we would not be taking it from anyone else.**The motion passed.**
2. Due to a spreadsheet formula error, the actual budget deficit is \$43,541, not the \$13,035 deficit that was listed on the budget the vestry approved. The Finance Committee seeks the opinion of the vestry on where to go from here, whether to approve the budget and cover the deficit from the PPP loan or reserves, or to send the budget back to the FC to cut more out of the budget. It was noted that we are doing better than expected for January in regards to income and expenses, and if that trend continues we will be in OK shape, but one month is not enough to extrapolate from. **A motion was made to**

approve the deficit, with the understanding that we will review when we know more about the amount we will get through the Payment Protection Program. After a second, **the motion passed unanimously.**

3. Music Fund allocations: For 2020, the vestry had passed a three-line budget for the restricted music funds, for Church Concerts, Musicians, and New Music, for the Music Committee to spend. The Finance Committee recommends passing this budget for 2021:

- Church Concerts - \$800
- Musicians - \$1000
- New Music - \$400

A motion was made to pass this budget for the Music Funds. After a second, the motion passed.

b. Junior Warden Report - Ray Barney:

1. Installing an additional internet line in the Nave for streaming purposes: Ray opened with thanks to Rebecca Smith for introducing us to her son Manning who works for EPB, and to Brian for their work on talking to EPB previously. She then explained what EPB's recommendations were for installing the ethernet cable and what the pricing was. **A motion was made to reallocate \$300 from the Growth Committee Budget to the Telephone/Internet Budget, and to pay for the \$180 setup fee out of reserves. After a second, the motion passed.**

06. Safeguarding Requirements

a. Background Checks.

1. We need to background check, at minimum, Brian, Betsy and Karla. The Diocese can do this for us for an as-yet undetermined cost, or we can do it through Realm/VerifiedFirst for anywhere between \$11-\$45 depending on how in-depth of a report we want.

b. Safeguarding Training.

1. Canon Silla can work with us on the training for this for all who are required. Since we are not in conformity, we cannot pass the policies, but the diocese would like a resolution from us saying we are aiming to conform to the Safeguarding Policies. **A motion was made to aim towards conforming to the Safeguarding Policies. After a second, the motion passed.**

07. Developmental Goal.

Refine and articulate the congregation's particular identity, what it dreams of becoming and accomplishing as the body of Christ in this context.

- a. Charlotte and Fr. Will will be recruiting people to call the congregation to follow up on the prayer booklets and gather input about how the parish feels about where Christ Church has been, where it is, and where it's going.

08. Return to Worship.

- a. Fr. Will relayed discussions from the Liturgy Committee. The plan is to try and do more things outside, with contingency plans for inclement weather, and with registration ahead of time for those planning to attend. We'll try this out in the weeks before Holy Week. He also mentioned we'll be looking at doing more smaller services throughout the week.

09. Questions to Clergy.

- a. Ray expressed that she's just not ready to come back to worship in person yet. She's had both vaccines, but she remains uncomfortable. She also noted that, when people see each other for the first time after so long, even now, they still try to go in for a hug, and she doesn't feel that's safe. Fr. Will noted he's trying to ensure the in-person portion will be as safe and distanced as possible, but also the streaming solutions we're looking at are going to be there for a long while for those who want to remain worshipping remotely.

10. Questions to Wardens.

- a. Ray expressed to Chip that the Adult Ed. group has missed his presence there.

11. Actions for Next Meeting.

- a. Next meeting we will start thinking about a community covenant, as asked by our developmental goals.

12. Closing Prayer & Adjournment. Fr. Will Levanway.

Meeting adjourned at 1:27 PM. The next meeting will be Sunday, March 21st, 2021.

Respectfully Submitted,
Brian J. Henry

Appendix
Junior Warden's February Report

On February 11, 2021, Brian and I met with Manning Smith, Rebecca Smith's son and an EPB Fiber Optics specialist, to discuss installing internet service in the Nave for video services.

The following was suggested by Manning:

- 1).The router should be installed in the choir loft on the left (facing the choir loft).
- 2).An outlet needs to be installed.
- 3).The router in the Nave should be an individual router for safety reasons (use for streaming only).
- 4).The wires outside of Project Canterbury will make it easier to install a router in Nave.
- 5).An EPB technician should be consulted.

After Manning left, Brian and I reviewed Manning's information. Brian explained they had contacted EPB and talked with a tech a year ago. Brian said the tech's and Manning suggestions were the same. Brian also looked into the cost of installation, the router, and camera, and monthly bill. Note: project Canterbury (PC) has agreed to pay half of the camera and monthly bill cost.

Instillation - \$100 - not covered in the budget

Wire covering - \$80 - not in the budget

Camera - Mevo Start - \$379 - PC will pay half

Router - Ubiquiti UniFi Access Point AC Pro - \$200 (recommended by the diocese)

Monthly bill - \$60 - PC will pay half

If we decide to vote to accept this plan, Rita Heckrotte wants to be present when the wiring and equipment is installed.

Respectfully Submitted,
Ray Barney, Junior Warden