

## CHRIST CHURCH EPISCOPAL VESTRY MINUTES

December 17, 2023

The vestry met on Sunday, December 17<sup>th</sup> in Fox Hall. Present were: Priest in Charge Fr. Will Levanway, Vestry Members Troy Eichenberger, Karla Fowkes, Jennifer McKinney, Danese Sizer, Mark Reneau, Ray Padron, Oren Whightsel, and Rebecca Smith . Regrets from Susan Brooks and Charlotte Boatwright. Also in attendance were Finance Committee Chair Phil Johnson, Treasurer Ray McMillan, Seminarian Jordan Trendelman. This being a meeting of both the present and newly elected vestries and a quorum being present, the meeting was called to order at 12:32. The meeting was opened with prayer by Fr. Will Levanway.

The vestry retreat is tentatively planned for January and a poll for an appropriate date and details will be announced soon. Fr. Levanway began the meeting by thanking the outgoing vestry members for their service and dedication. He welcomed the incoming new members.

The November 19<sup>th</sup> Vestry Minutes were read. There was a request to delete Item 5-B of the previous Minutes. There being no further changes, a motion for approval was seconded and passed unanimously.

There was an update on previous business from the past meeting. Fr. Levanway advised that he had spoken with previous Parish Administrator Brian Henry regarding restitution of pension and Brian is considering how best to accomplish this. This item will be carried over to the next meeting. There was also an update on the Community Fridge project. Fr. Levanway advised that he is gathering additional information and will report on further details at the next meeting.

The Budget vs Actual Financial Report through November 2023 was distributed and reviewed by Phil Johnson. Also included was a Proposed Budget for 2024. There commenced a period of questions which Mr. Johnson answered. The 2024 Budget shows approximately a \$36,000 deficit. There was an explanation for new members of the Yates Foundation monies. Further clarification was given regarding the church's expectations in funding pension contributions. A church employee must work a minimum of 19.3 hours per week to qualify for pension contributions. Mr. Johnson reported the only difference in the upcoming year's budget was the way in which the music expenses were accounted for. The church uses a cash accounting system. Both the current financial report and the 2024 Budget were passed unanimously. The vestry thanked Mr. Johnson for his dedication and excellent work.

The first item of new business was the election of new officers. These officers were elected unanimously; Senior Warden is Jennifer McKinney and Junior Warden is Susan Brooks. Ray McMillian will remain as treasurer and Danese Sizer will continue as Clerk. Fr. Levanway spoke about the role of the vestry and the duties and requirements of its officers. He detailed the use of Roberts Rules of Order which the vestry will utilize in each meeting. It was agreed that vestry meetings would continue to be scheduled for the 3<sup>rd</sup> Sunday of each month at 12:30 p.m.

There being no further business, the meeting was adjourned at 1:50 p.m.