

**CHRIST CHURCH EPISCOPAL  
VESTRY MINUTES  
December 19, 2019**

- I. CALL TO ORDER. Upon declaration that a quorum was in attendance and waiver of notice of meeting, the meeting was called to order at 6:04 p.m. in Fox Hall by the Senior Warden.
- II. PRESENT WERE: The Rev. Park Bodie, Interim Rector; Junior Warden James Hawkins (by video conference); Ray Barney; Laura Eichenberger; Rebecca Smith; Phil Johnson; Joel King; and, Senior Warden Chip Caldwell. Also in attendance was Danese Sizer, Clerk. Not in attendance were Barbara Arthur, Seth Sizer, and Treasurer Jim Hatley.
- III. OPENING PRAYER AND DEVOTIONAL. Ms. Eichenberger opened with a “Prayer for the New Rector Search”, followed by a stimulating devotional.
- IV. CONSENT AGENDA APPROVAL. After a brief orientation to the Consent Agenda concept and the 7-Step Voting Process, the Senior Warden presented the Consent Agenda, which included the Interim Rector Report the Treasurer Report, November 11, 2019 Minutes, and December 15, 2019 Minutes. The Senior Warden asked if any member desired to request any item in the Consent Agenda be placed in Old, New, or Other Business. Hearing none, and without objection, the Consent Agenda was approved.
- V. OLD BUSINESS. At the request of Mr. Johnson at the December 15, 2019 meeting, the November 15, 2019 approved accounting and bookkeeping change was brought back up for discussion. As this item opened, Junior Warden James Hawkins joined the Vestry meeting by video conference. Mr. Hawkins made a MOTION to form a Special Committee, in accordance with the Bylaws, Article VII, Section 2, “Special Committees”, to present recommendations to the Vestry at its February meeting to enact certain changes to the accounting and bookkeeping processes and procedures that comply with modern accounting principles and Canon dictates, including transition of bookkeeping from an in-house volunteer to an outside, independent, professional bookkeeper using industry-standard accounting software. The MOTION was seconded by Mr. King. During discussion, Mr. Johnson stated that while he supported the transition to comply with accepted accounting principles, his preference would be to first ask the Finance Committee for its recommendations without any conditions requiring an outside, independent, professional bookkeeper. After further discussion and clarification, Ms. Barney called for the question. The MOTION passed with 1 Nay and 1 abstention.
- VI. NEW BUSINESS.  
2020 Budget Approval. Mr. Johnson handed a draft 2020 Budget proposal for the Vestry to review prior to the January meeting, at which the budget would be approved. He further requested that a one-month spending authority be approved until the Vestry had time to review, modify, and approve the remaining months of 2020. Upon MOTION made, and SECONDED, a one-month spending authority was approved using 2019 budget thresholds.
- VII. OTHER BUSINESS.
  - a. Committee Vestry Liaisons. Ms. Barney circulated the “2020 Christ Church Committee” roster and requested that each Vestry person sign up as a Vestry Liaison. Further, in accordance with the Bylaws Article VII, Section 2 stating the Rector appoint committee membership, Fr. Bodie accepted the 2020 appointees with the exception that no committees should be comprised of members who are not also members of Christ Church.
  - b. January Vestry Retreat. After discussion, Saturday, January 18, 2020, was selected as the Vestry Retreat and Vestry meeting date to be held at DeBose Conference Center in Monteagle, TN. The Senior Warden

committed to communicate logistics and a sign-up sheet, including overnight accommodations for those desiring to avoid early Saturday morning travel, as soon as possible and further solicited topic ideas be submitted soon.

- c. Future New Business Calendar. The Senior Warden pointed the Vestry to the Agenda appendix containing potential future New Business items and requested nominations for future items be communicated to him as far in advance as possible in order to assure orderly and efficient planning.
- d. Commitments for Next Meeting. Commitments by various Vestry members to be completed by prior to the next Vestry meeting were reviewed.

VIII. ADJOURNMENT. There being no further business and upon motion made, seconded, and approved, the meeting was adjourned at 7:25 pm. with the next regular meeting to be held Saturday, January 18, 2020, at DeBose Conference Center.

Respectfully Submitted, Chip Caldwell, Senior Warden.