

CHRIST CHURCH VESTRY MINUTES

November 19th, 2023

01. Call to Order & Quorum

- a. Present were: Karla Fowkes; Mark Reneau; Charlotte Boatwright; Jennifer McKinney; Susan Brooks, Jr. Warden; Troy Eichenberger, Sr. Warden; and Fr. Will Levanway, Priest in Charge. Also present was Phil Johnson, chair of the finance committee; and Ray McMillan, treasurer. Jordan Trendelman, seminarian.
- b. Apologies: Danese Sizer.
- c. Upon declaration that a quorum was in attendance, the meeting was called to order at 12:44 pm.

02. Opening Prayer

Fr. Will Levanway.

03. Previous Minutes

- a. Any additions or modifications were solicited. A **motion** was made by Troy Eichenberger to approve the minutes from the October meeting. After a second from Karla Fowkes, **motion passed**.

04. Finance

- a. Phil gave an overview of the finance report including a possible better outcome for parish finances around \$10,000.
- b. **Diocesan Ask:** Fr. Will Levanway brought up the Diocese's Voluntary Commitment Form. The Diocese, based on our previous year's operating income (\$234,307), has asked for \$25, 117 from Christ Church.
 1. Susan Brooks made a **motion** to approve \$25,117 as our commitment to the Diocese of East Tennessee. Karla Fowkes seconded the motion. **Motion passed** unanimously.

05. Buildings & Grounds

- a. Susan Brooks had no major building updates. The blinking light on the epistle side of the nave was noted. The fixed urinal in the bathroom in Fox Hall was noted.
- b. **Fox Hall bathroom.** Troy noted the urinal in the Fox Hall bathroom isn't flushing. Susan said she'll call a plumber.

06. Emergency Management & Safety

- a. **AED.** Jennifer McKinney reported that the AED has arrived and would be installed shortly.
- b. **Fire Extinguishers.** Jennifer McKinney reported we have all new fire extinguishers that are all properly mounted and visible.
- c. **Cameras.** Jennifer McKinney reported that Lawson Electric has given us a bid for the electrical work that has come in \$1,100 under the initial budgeted amount, \$3,000.
 1. Jennifer McKinney **motioned** to use \$500 of remaining money budgeted for cameras for installation of AED cabinet. Charlotte Boatwright seconded the motion. **Motion passed** unanimously.

07. Outreach

- a. Community Fridge.** The Vestry discussed who will be responsible for keeping the refrigerator stocked. Fr. Will Levanway informed them that the community fridge group will maintain a basic level of stock but it is envisioned that the church will help to keep it full. This was proposed as an opportunity to connect with other churches who might be interested in keeping the fridge stocked. Karla Fowkes offered that this seemed like low hanging fruit for us in our location, and reminded people about our existing outside pantry on the office building.
- b.** Fr. Will Levanway proposed a plan for our Outreach Committee that Ginger Sanzo was very supportive of as a way forward. The hope is to have outreach as a whole church activity enabled by a committee. This is especially important with new members and finding potential people who may want to be engaged in outreach work long term. Fr. Will asked that we gather a group who would be willing to evaluate new possible projects and then offer funding and project oversight. The key volunteers would need to do this oversight and enabling work. How might this connect with our practical strategic planning goals?

08. Questions to Clergy and Wardens

- a.** Jennifer McKinney asked for a discussion and response to exit notes from Brian Henry. The Vestry had a long and wide ranging discussion about compensation of and benefits for employees at Christ Church. The Vestry committed itself to realistic, appropriate, and canonical compensation of workers going forward. Fr. Will Levanway requested that we be sure we are making our agreed upon pension contributions for Adrienne. The Vestry requested that the Finance Committee put together a plan to offer past missed pension contributions.

09. Prayer and Adjournment. Fr. Will Levanway.

Meeting adjourned at 3:01 pm.

